

SCHOOL COMMITTEE
HULL PUBLIC SCHOOLS
HULL, MA 02045

SCHOOL COMMITTEE MEETING
MONDAY, SEPTEMBER 13, 2004

SCHOOL COMMITTEE MEMBERS PRESENT

Christopher Shipps, Chair
Catherine Bowes, Member
Rhoda Kanet, Member

STAFF MEMBERS PRESENT

Paula Delaney, Superintendent of Schools
Gerald Fournier, Assistant Superintendent for Teaching and Learning
William Hurst, Chief Business and Financial Officer
Maureen Robishaw, Secretary to the Superintendent

- 1.0 Call to Order
Chair called the meeting to order at 7:10 p.m. with the Salute to the Flag.
- 2.0 Approval of Agenda
Chair requested adding 5.7 – Transfer of Funds to the agenda. Rhoda Kanet made a **motion** to approve tonight's agenda with requested change. Catherine Bowes seconded the motion. All members voted to approve the motion.
- 3.0 Input from Public on Agenda Items
None
- 4.0 Student Representative Report
None
Hull Teacher Association Representative's Report
Jodi Trubeau, HTA Representative reported on the following:
?? Welcomed teachers back,
?? Welcomed Paula Delaney, Superintendent of Schools;
- 5.0 Business Items – Superintendent
 - 5.1 School Opening
Superintendent stated that Hull Public Schools had a smooth school opening and is off to a great start.
 - 5.2 Enrollment Figures
Superintendent reported on the student enrollment for the opening of school. There is a student increase at Hull High School. Class sizes are good.
 - 5.3 Director of Student Services
Superintendent updated School Committee on the Director of Student Services position as follows:
?? Eleven applicants have been received;
?? Resumes will be reviewed;
?? Candidates will be interviewed by Gerald Fournier, Linda Gill and Paula Delaney;
?? Site visits will be done on finalists;

?? Elizabeth Fish, retired Special Education Director, will fill-in as Director of Special Education until someone has been hired.

5.4 Nature's Classroom

Kathleen Sullivan, Memorial Middle School Teacher, spoke about the team building sixth grade students receive while attending Nature's Classroom. Nick Boretti, and Olivia Fitzpatrick, Memorial School students, discussed their experience while attending Nature's Classroom last year. Ms. Sullivan invited School Committee members to attend Nature's Classroom.

Catherine Bowes made a **motion** to approve the Nature's Classroom trip on October 5 – 8, 2004 in Groton, MA. Rhoda Kanet seconded the motion. All members vote to approve the motion.

Superintendent commended Memorial School staff for having the Nature's Classroom trip at the beginning of the school year.

5.5. Student Surveys

Russell Goyette, Hull High School Principal, stated that only five percent of parents responded to the high school survey. Dr. Goyette gave an overview of the parent responses in all four categories.

School Committee discussed the following:

- ?? Updating the school Website;
- ?? Telephone's in teachers classrooms;
- ?? Newsletters;
- ?? Survey students.

Bruce Berman, Memorial Middle School Principal, stated that nine percent of parents responded to the Memorial School survey. Mr. Berman discussed the responses that were received in the survey. He stated that he was surprised with so few parent responses and asked the public to come and visit the Memorial School.

School Committee suggested enclosing a stamped self-address envelope with future surveys.

5.6 Vocational Educational Transportation

Superintendent stated that because of the recent revision in the law, Hull is entitled to receive a fifty-percent reimbursement for vocational transportation costs. Dr. Delaney discussed a letter from Blue Hills Vocational School requesting transportation for the eight students attending that school. She noted that vocational transportation had been cut from Hull's FY05 budget.

School Committee requested the following information:

- ?? The cost of transportation for all students attending vocational schools this year;
- ?? The number of students attending vocational schools this year.

School Committee requested a discussion on this item at the next meeting.

5.7 Transfer of Funds

Superintendent requested School Committee transfer \$96,093 from the tuition account into the educational supplies account. **Motion** made by Rhoda Kanet to transfer \$96, 093 from the FY05

tuition account to the educational supply account. Catherine Bowes seconded the motion. All members voted to approve the motion.

6.0 New Business Items

School Committee discussed the following:

- ?? Incorporating Spanish at the elementary level;
- ?? Incorporating Roots of Words into the Language Arts Curriculum beginning at the kindergarten level.

School Committee requested this item be placed on a future School Committee agenda.

7.0 Old Business Items

Rhoda Kanet gave the following update from the last School Building Committee:

- ?? High School gymnasium floor;
- ?? High School gymnasium completed by October 1st;
- ?? High School gymnasium roof is not acceptable condition;
- ?? Memorial School increase in the cost of electricity after completion of construction.

Catherine Bowes noted that more electrical outlets, air conditioning and technology at Memorial School have increased the electrical costs.

Russell Goyette, Hull High School Principal, stated that air quality / ventilation will increase electrical costs at all schools.

Rhoda Kanet suggested increasing the electrical line items for all schools in the FY06 budget.

Chair suggested that the Jacobs School send out a mid-year letter regarding all that is happening at the kindergarten full day classes. Catherine Bowes suggested utilizing the Hull Times and the Patriot Ledger.

8.0 Approval of Minutes

Motion made by Rhoda Kanet to approve the August 16, 2004 School Committee minutes as presented. Catherine Bowes seconded the motion. All members voted to approve the motion.

Motion made by Rhoda Kanet, seconded by Catherine Bowes to approve the August 16, 2004 Executive Session minutes. All members voted to approve the motion.

9.0 School Committee Policy Issues

School Committee requested that copies of School Committee policies be available for the public at all meetings. Chair explained the process for approving School Committee policies.

Motion made by Rhoda Kanet, second by Catherine Bowes to approve policy BEDB-E – Sample Agenda for second reading with the following changes:

- ?? Change number 9.0 Approval of Minutes to after number 5.0 Hull Teachers Association representative's report;
- ?? Change number 14.0 Executive Session, if needed, to before number 13.0 Adjourn.

School Committee members voted to approve the motion.

Rhoda Kanet requesting deleting the second and third sentence from the first paragraph of policy FFA – Special Dedications of School Areas.

School Committee requested the following policies be postponed until the next meeting when a full Board would be present:

- ?? Policy FFA Special Dedication of School Areas;
- ?? Policy GBA Equal Employment Opportunity;
- ?? Policy IJOA School-Sponsored Field Trips;
- ?? Policy IJOA-E Field Trip Consent and Release Form;
- ?? Policy JICH Drug and Alcohol Use by Students;
- ?? Policy JICH-E Alcohol Observation Checklist;
- ?? Policy JICHA Breathalyzer Testing

School Committee requested that the high school principal meet with Student Council and School Councils regarding policy JICH – Drug and Alcohol Use by Students, policy JICH-E – Alcohol Observation Checklist; and policy JICHA – Breathalyzer Testing.

School Committee requested including a health form in Policy IJOA School-sponsored Field Trip.

Motion made by Rhoda Kanet, second by Catherine Bowes to approve the following policies for first reading:

- Policy DB Annual Budget
- Policy DB-E Hull Public Schools Budget Manual
- Policy DBB Fiscal Year
- Policy DBG Budget Adoption Procedures
- Policy DBI Budget Implementation
- Policy DBJ Budget Transfer Authority
- Policy DC Taxing and Borrowing Authority Limitations
- Policy DDA Grants from private Sources
- Policy DH Bonded Employees and Officers

Policy DA Fiscal Management Goals remove the words **is sometimes a temptation to operate so that fiscal concerns overshadow** and replace with *may be a tension between the needs for fiscal constraint and the needs of* in line one of the third paragraph.

Policy DBC Budget Deadlines and Schedules – change the letter **n** to the word *on* in the fourth paragraph. Check with James Lampke, Town Counsel on the MGL regarding this policy.

Policy DBCA Budget Planning:

- ?? Add the word **a** after the word *develop* and before the word *budgets* in number one;
- ?? Remove the letter **s** in the word *budgets* in number one.

Policy DBE Communications of Budget Recommendations – Add **Town Manager and Advisory Committee** to the distribution list at the bottom of the policy.

Policy DBF Budget Hearings and Reviews – change the name of the policy title to read **Budget Hearing Process**.

Policy DD Funding Proposals and Applications – add **and are consistent with the mission, educational goals and objectives of the school department. Approval of such grants may be dependent on the availability of future funds** to the end of the first paragraph.

Policy DFD Gate Receipts and Admissions – no change

Policy DFDA Guest Passes for Senior Citizens – Community members and ticket sellers should be aware of this policy. Also policy information should be put in the newspaper and at the senior center.

Policy DI Fiscal Accounting and Reporting – change the word **periodic** to *monthly* in the third paragraph.

Motion made by Catherine Bowes, second by Rhoda Kanet to approve the following policies with changes:

Policy DA Fiscal Management Goals
Policy DBC Budget Deadlines and Schedules
Policy DBCA Budget Planning
Policy DBE Communication of Budget Recommendations
Policy DBF Budget Hearings and Reviews
Policy DD Funding Proposals and Applications
Policy DFD Gate Receipts and Admissions
Policy DFDA Guest Passes for Senior Citizens
Policy DI Fiscal Accounting and Reporting
School Committee voted to approve the motion.

10.0 Approval of Warrants
Warrants circulated and signed.

11.0 Correspondence to and Comments from School Committee Members
Gerald Fournier, Assistant Superintendent, requested direction from School Committee regarding a wireless smoke detector system to be installed in the lavatories at Hull High School. School Committee directed Dr. Fournier to have a representative from Voice Products, Inc. make a presentation on this item at a future School Committee meeting. School Committee also suggested Dr. Fournier investigate if money is available to pay for this item through grants from the cancer society and the Hull Fire Department.

12.0 Adjournment
Motion made by Catherine Bowes to adjourn the School Committee at 9:45 p.m. Rhoda Kanet seconded the motion. All members voted to approve the motion.

13.0 Executive Session
None